

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MINUTES**

September 8, 2016

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Office of Occupations and Professions in Frankfort, KY on September 8, 2016.

MEMBERS PRESENT

Kevin Priddy, Chair
Camille Skubik-Peplaski
Thomas Miller
Scott DeBurger
Rhonda Tapp Edwards
Joshua Ramsey

OCCUPATIONS AND PROFESSIONS STAFF

Jennifer Hutcherson, Board Administrator
Kelly Walls, Board Administrator

OTHERS

Marcus Jones, Office of the Attorney General
Stacy Grider, KOTA
Kelsey Smith, OT Student

MEMBERS ABSENT

Mr. Kevin Priddy, Chair, called the meeting to order at 1:40 pm.

Consent agenda - Minutes, Monthly Financial Report and Legal Fees

Minutes of the August 11, 2016 meeting, financial report for August 2016, and legal fees for July 2016 were presented for the Board's review. Mr. Miller made a motion to approve the consent agenda as presented. The motion, seconded by Ms. Edwards, carried.

O&P Report

Ms. Hutcherson presented the board with Kentucky Employees Charitable Campaign information and pledge forms.

Board Attorney's Report

No report.

Pending Complaints

In accordance with KRS 61.810 (1)(c) at 2:40 p.m. Mr. Miller made a motion for the meeting to go into closed session. The motion, seconded by Ms. Edwards carried and the meeting went into closed session to discuss the open complaints. Ms. Hutcherson, Ms. Walls, Ms. Grider and Ms. Smith left the room. At 3:15 p.m. Ms. Skubik-Peplaski made a motion to come out of closed session. The motion, seconded by Mr. Miller, carried and Ms. Hutcherson and Ms. Walls returned.

2014-06: Ms. Edwards made a motion for Mr. Jones to send a counter-offer to the respondent. Ms. Skubik-Peplaski seconded the motion, and it carried.

2016-01: Ms. Skubik-Peplaski made a motion to accept the settlement agreement. The motion was seconded by Ms. Edwards, and it carried. Mr. Jones will prepare the final documents and send to the respondent.

2016-02: Ms. Skubik-Peplaski made a motion to accept the settlement agreement. The motion was seconded by Ms. Edwards, and it carried. Mr. Jones will prepare the final documents and send to the respondent.

2016-03: Mr. DeBurger made a motion to accept the settlement agreement. The motion, seconded by Mr. Miller, carried. Mr. Jones will prepare the final documents and send to the respondent.

2016-04: Mr. Miller made a motion to dismiss the complaint. The motion, seconded by Ms. Skubik-Peplaski, carried.

New Business

Mr. Miller made a motion to open a complaint against the licensee named in the letter from KHEAA as not entering into a satisfactory repayment agreement with KHEAA. The motion, seconded by Ms. Skubik-Peplaski, carried.

The board reviewed the renewal reminders that were emailed to all licensees. Ms. Hutcherson reported that licensees without an email address, or with a bad email address, received renewal reminders by mail.

The board discussed inactive status and advised that a license should expire upon the anniversary of three years on inactive status and the licensee should receive a cease and desist letter at that time.

The board reviewed their PowerPoint presentation for the KOTA conference and made some changes.

The board discussed the FAQs provided by Ms. Hutcherson and an older version provided by Mr. DeBurger. After board review, Mr. DeBurger volunteered to combine the two into one updated copy and send out to the board members.

The board reviewed a monthly supervision audit and it was approved with the comment that the OTAs license number and the supervising OTs license number should be included in the future.

A reinstatement application was reviewed for a licensee who failed to respond to the renewal audit in 2015. The board determined that once the licensee meets the requirements from the renewal audit from 2015, the reinstatement application can be considered. Ms. Hutcherson will send a letter to the licensee stating that the \$100 fine and proof of suicide training must be provided before the reinstatement can be processed. The reinstatement application for Elizabeth Kennard is currently deferred.

Ms. Hutcherson reported that 2,753 licensees have completed the mandatory suicide training. There are 148 licensees who still need to complete the training that was due by July 31, 2016.

The board reviewed the licensure status report.

Applications Review

The following applications for licensure were reviewed and recommended for approval. A motion was made by Ms. Skubik-Peplaski to approve the applications as presented. The motion, seconded by Ms. Edwards, carried.

- Albin, Nancy Adams - OT
- Alvey Heldt, Sherry Ann - OTA
- Benge, Sherry Renae - OT
- Bernard, Brittany E. - OT
- Bill, Wesley Jacob - OT
- Bissell, Charles - OTA
- Burton, Cedric Jamine - OT
- Byers, Jessica Kelien - OT
- Clarke, Rebecca Lynn - OT
- Cox, Dustin M. - OTA
- Cox, Kelsea Shea - OTA
- Cozzens, Tiffany - OTA
- Daliege, Brittany Lynne - Temp OT
- Gilbert, Alyson Victoria - OT
- Gorham, Maria Elizabeth - OT
- Hobbs, Alexis Rae - OT
- Johnson, Stacy Nicole - OT
- Kolter, Kelsey Alexandra - Temp OT
- Leighty, Ericka Lynn - OT
- Li, Jen - OT
- Little, Emily Anne - OT
- Miles, Melissa Nicole - Temp OT
- Mounts, Solicity Chapman - OT
- Myers, Nicholas Andrew - OTA
- Parker, Cameron Ray - OT
- Ramcke, Finnja - OT
- Rigby, Mary Katherine - Temp OT
- Roberts, Tiffany - OT
- Rodgers, Alexandra Nicole - OT
- Rounder, Reece Aaron - Temp OT
- Sandefur, Tyler Wayne - OT
- Sea, Shelby Nicole - OT
- Sprigg, Hannah Rose - OT
- Stenger, Kaylie Suzanne - OTA
- Whistler, Scott E - OT

A motion was made by Mr. DeBurger to accept the recommendation of the continuing education application review. The motion, seconded by Ms. Skubik-Peplaski, carried.

A motion was made by Mr. DeBurger to accept the recommendation of the DPAM specialty certification applications as listed below. The motion, seconded by Ms. Skubik-Peplaski, carried.

- Clark, Karen – Supervisor
- Nalle, Erin – Supervisor
- Burton, Cedric
- Gorham, Maria
- McKinley, Joi
- Murphy, Brian
- Tomlingson, Alycia

Assignments for Next Meeting –October 13, 2016

Mr. Jones:

- Send Mr. Priddy contact information for AG's office
- Counter offer for 2014-06
- Accept offer for 2016-01, 2016-02 and 2016-03

Mr. DeBurger:

- Update FAQs

Mr. Halloran:

- File regulations and forms

Approval of Travel and Per Diem

A motion was made by Ms. Edwards to approve travel and per-diem for today's meeting. The motion, seconded by Mr. Miller, carried.

Adjournment

With no further business to discuss the meeting was adjourned at 3:15 p.m.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, October 13 at the Office of Occupations and Professions.